

@ secretary@stpatrickscollge.co.za

www.stpatrickscollge.co.za

039 727 2888



## ST PATRICK'S COLLEGE

### TERMS AND CONDITIONS OF ADMISSION TO ST PATRICK'S COLLEGE

1. School and Boarding fees are charged from January to December of each year. Interest at 2% per month will be charged on any amount outstanding at the end of any month.
2. School fees, boarding fees and levies, as determined by the Board of Governors from time to time, are payable monthly in advance. Late applicants are required to pay a term's fees in advance.
3. Should payment of fees be in arrears, examination results and/or reports and/or testimonials may be withheld and the child/children suspended.
4. **Termination of Contract:**
  - 4.1 Should a parent or guardian wish to withdraw a child from the School, written notice of such withdrawal shall be delivered to the Headmaster in writing at least one calendar term prior to such withdrawal. If such notice is not given, a term's fees shall be paid in lieu of notice.
  - 4.2 The School may *mero motu* terminate the contract upon a calendar term's notice.
  - 4.3 Notwithstanding the contents of paragraph 4.2 above, in circumstances where the Headmaster and Chairperson of the Board of Governors in their sole discretion determine a shorter period of notice to be appropriate, a shorter notice period may be given, such notice to be signed by both the Headmaster and the Chairperson.
5. Admission into St Patrick's College is dependent on the pupil passing the assessment test.
6. After acceptance by the College, an acceptance levy of R400 is payable within 30 (thirty) days. This levy is not refundable.
7. Should it be necessary for St Patrick's College to institute legal action for the recovery of any amount due, whether in respect of school fees, levies, uniforms or equipment, interest will be charged on any such amount outstanding at the rate of 2% per month. In addition any legal costs incurred will be recoverable on the scale as between attorney and client, including collection commission and tracing agent's fees.
8. All pupils shall be subject to the system of discipline and the rules of the school.
9. The Headmaster has the authority to exclude or suspended any child at any time, for reasons, which he, in his sole discretion, deems adequate, and in this event the parent shall remain responsible for all fees and disbursements for that term.
10. Every pupil is required to be insured against injury and other risks in terms of the Insurance Scheme arranged by St Patrick's College. The premium is payable in advance, prior to the 1<sup>st</sup> March of every year.
11. All pupils who utilise the Boarding Establishment are also required to be insured in terms of the Scholars Personal Accident Insurance Scheme.
12. Whilst care will be taken and all pupils will be subject to supervision, St Patrick's College will not accept liability for any direct or indirect damage arising from an injury to any pupil which occurs either on St Patrick's College premises or on any authorised excursion or sporting fixture which takes place away from the school premises. By accepting these terms and conditions, the parent hereby irrevocably indemnifies St Patrick's College against all such claims, from whatsoever cause arising.
13. Should a pupil be unable to attend School as a result of injury or illness, the parent will remain liable for payment of school fees.
14. Whilst all reasonable precautions will be taken, St Patrick's College will not accept liability for loss of or damage to a pupil's uniform, clothing, sporting equipment or other personal property from whatsoever cause arising. All items of uniform, clothing and equipment should be clearly marked and easily identifiable.
15. Should any pupil suffer from any unusual medical condition the Headmaster must be advised in writing. In addition emergency contact numbers for the pupil's medical practitioner must be provided.
16. In the event of any urgent medical treatment being required, the Headmaster is authorised to take whatever steps and incur whatever expenditure he may deem necessary in his sole and absolute discretion to preserve and safeguard the life, health and well being of the pupil.
17. St Patrick's College is a non-denominational Christian School. Parents and pupils are required to respect and support the school's values and ethics which are the foundation of the school. Pupils are required to attend assemblies, services and religious education classes.
18. The support and contribution of parents is vital not only for the development and education of pupils, but for the continued growth of the school, enabling it to develop its role and contribution to society. It is essential that parents keep informed regarding the activities, curriculum and development of the school by reading and familiarising themselves with all notices and newsletters, attending all parents/teacher functions and supporting school sports events and fundraising activities whenever possible.



